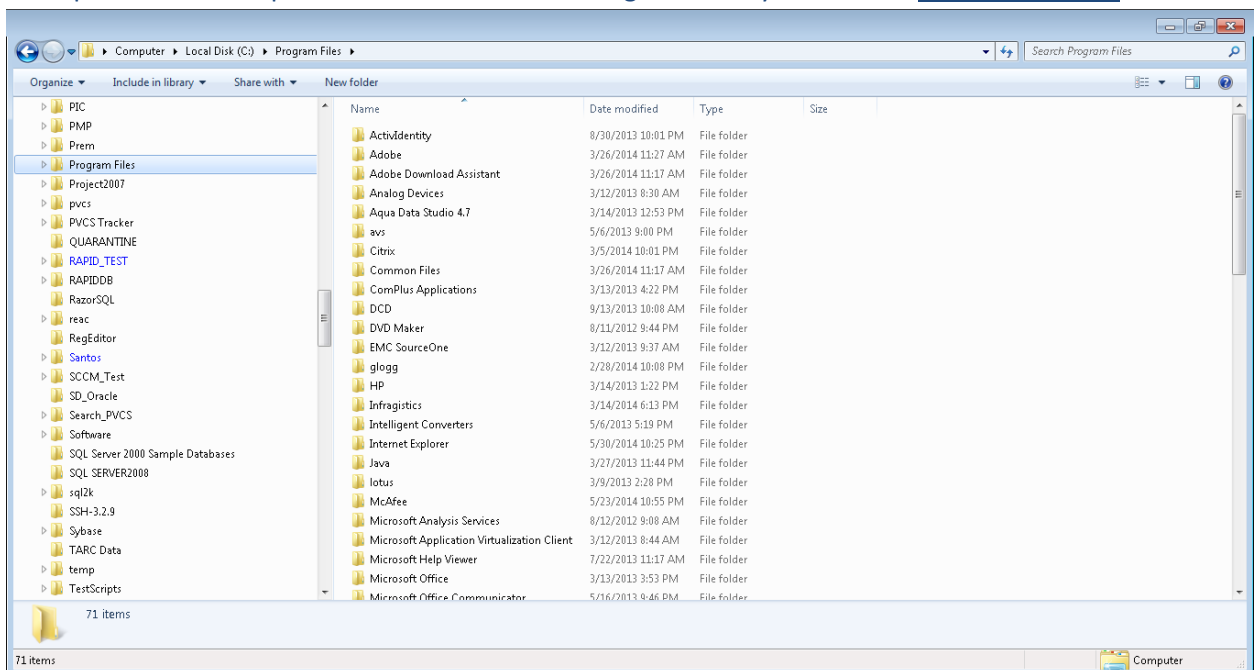


**Before installing this new version of RAPID (DCD 4.0) users  
MUST complete the below step**

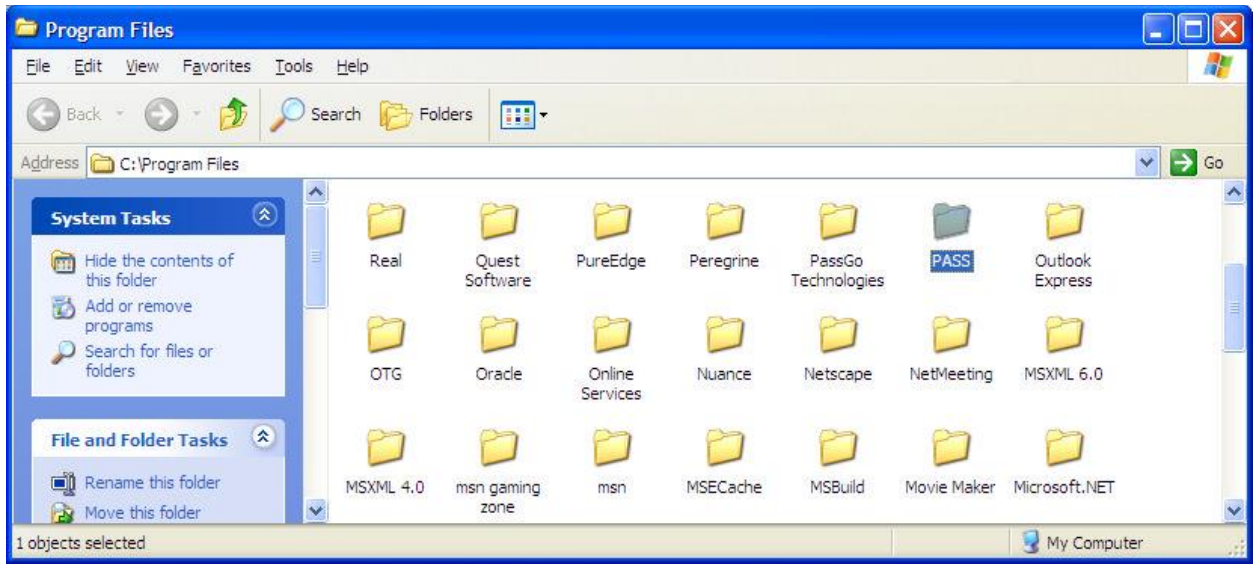
1. Please make sure you complete all the inspections that in progress status and upload them into the REAC system.

**Before installing this version of RAPID (DCD 4.0) users  
MUST backup current RAPID client and inspection data**

1. Open Windows Explorer and Go to the following folder on your C drive: **C:\Program Files**

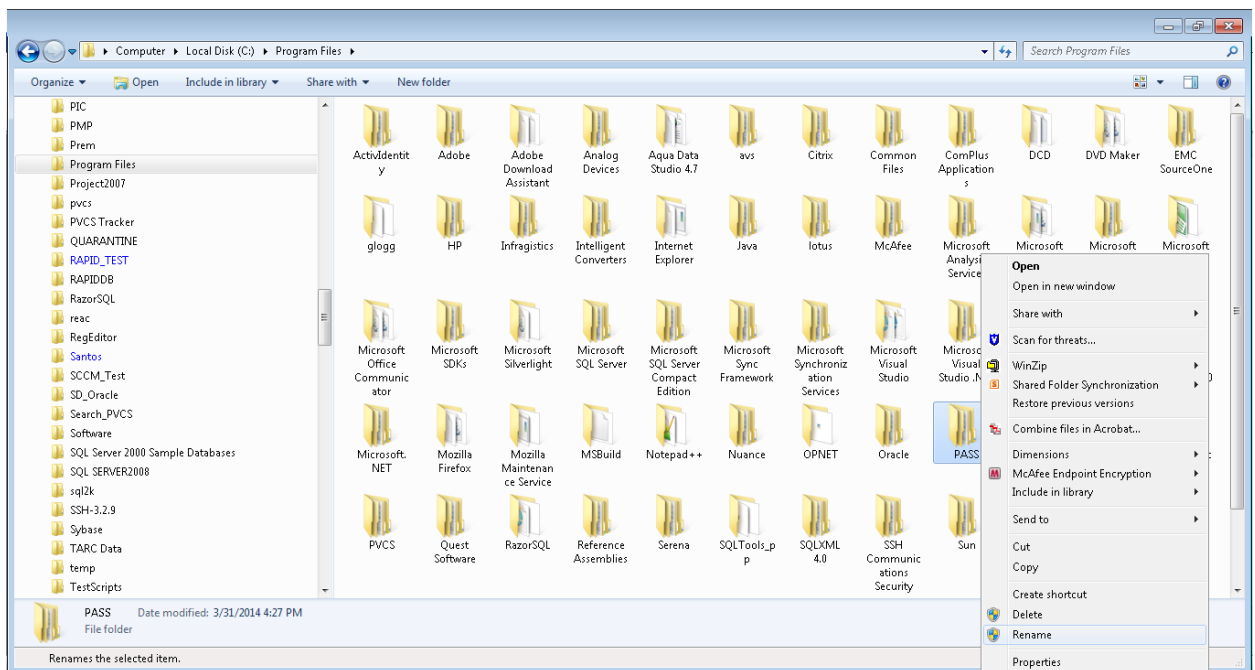


2. Select the 'PASS' folder

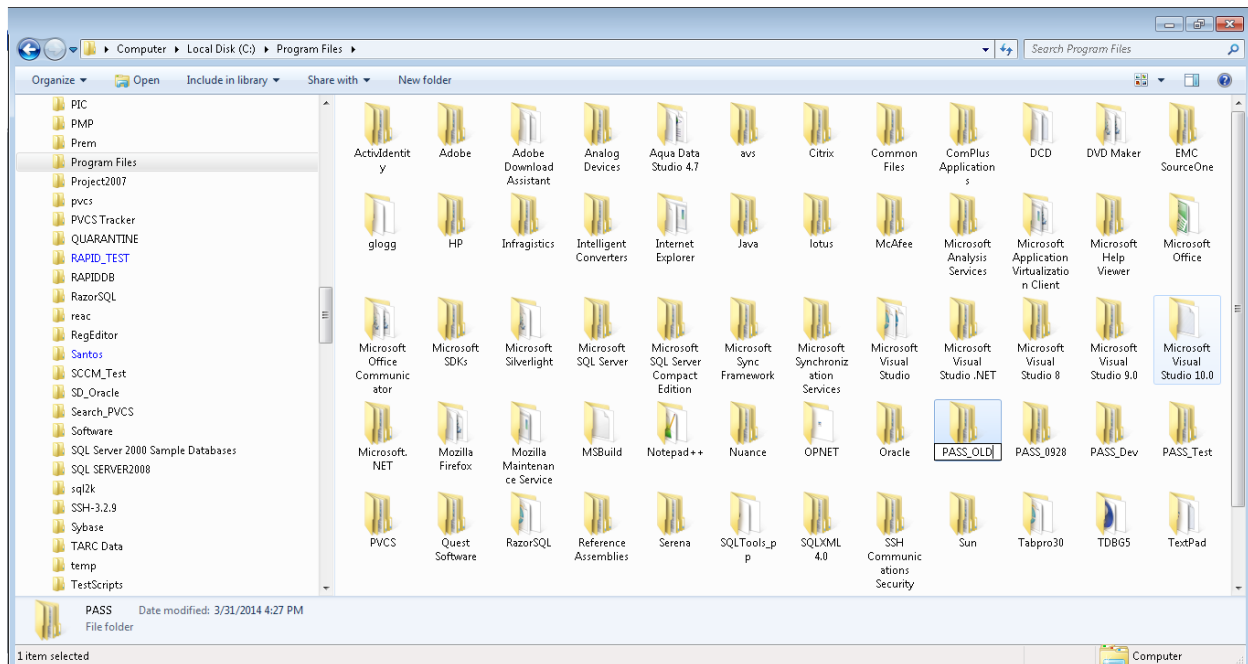


In case of RAPID installed on some other location, please go to that location and select the PASS folder.

3. Right click the '**PASS**' folder and select '**RENAME**' option.

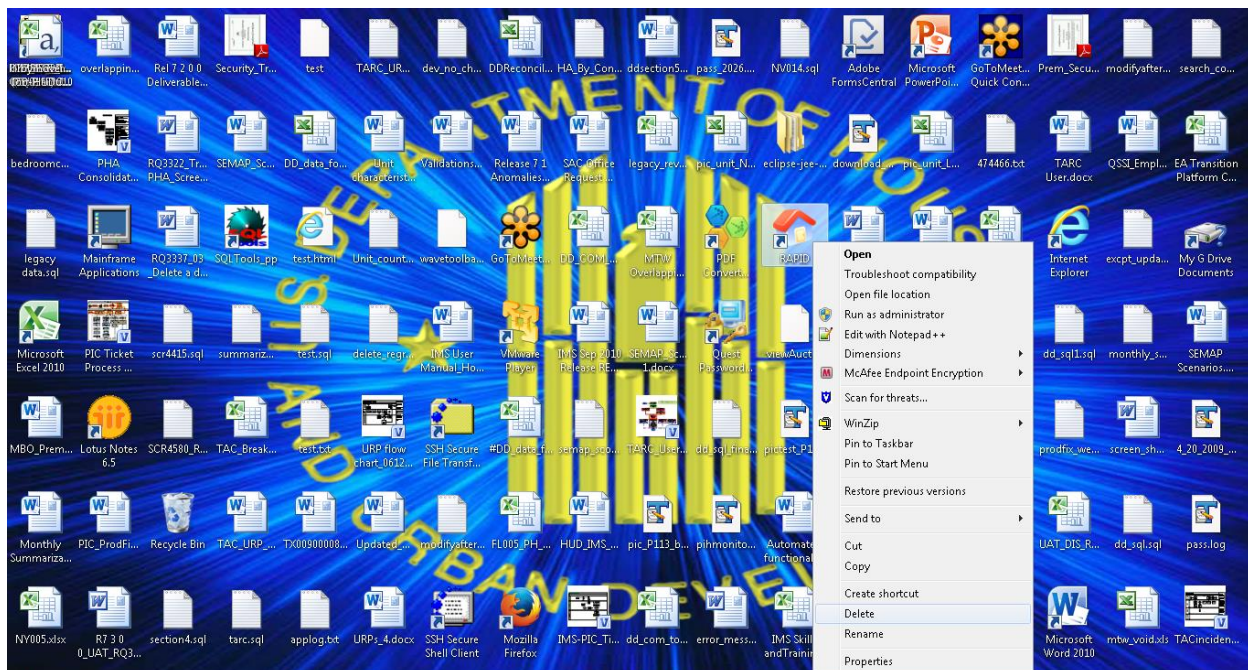


4. Rename the '**PASS**' folder to something else and make sense (e.g. PASS\_OLD)



Now the old data will not be overwritten by the new installation.

## 5. Delete the **RAPID** Icon on the Desktop.



## Installation Instructions for Windows 8

6. To install the latest version of RAPID 4.0, go to the following web site:  
[http://portal.hud.gov/hudportal/HUD?src=/program\\_offices/public\\_indian\\_housing/reac/products/prodpass/dcd4.0](http://portal.hud.gov/hudportal/HUD?src=/program_offices/public_indian_housing/reac/products/prodpass/dcd4.0)
7. Click on the 'DCD 4.0 Software Download' link to start downloading the software.

HUD > Program Offices > Public and Indian Housing > Real Estate Assessment Center (REAC) > REAC > Physical Inspection > DCD 4.0 Web page

## DCD 4.0 Web Page

Print Friendly Version    SHARE

### DCD 4.0 Inspection Software - Record and Process Inspection Data (RAPID)

- ▶ Hardware/Software Specifications
- ▶ Installation Instructions for operating systems:
  - ▶ Windows XP
  - ▶ Windows Vista/Windows 7
- ▶ DCD 4.0 Software Download (EXE, 61.0 MB)
- ▶ DCD 4.0 Public Version Software Download (EXE, 61.0 MB)
- ▶ Inspection Software RAPID User Guide (under development)
- ▶ Software Updates (link will be active when the updates are available)

### Secure Systems (PASS)

- ▶ Industry Presentation
- ▶ Physical Condition Scoring Notice (published August 9, 2012)
- ▶ Revised Dictionary of Deficiency Definitions

### Contractors - Reverse Auction Program (RAP)

- ▶ User Guide (under development)
  - Presentations
    - ▶ Introduction to request for a Participant ID
    - ▶ Introduction to request for a RAP ID
    - ▶ Introduction to the Contractor Profile View module
    - ▶ Introduction to the Bulk Scheduling module

### Inspectors

- ▶ User Guide (under development)
  - Presentations
    - ▶ Introduction to the Profile View module

#### Indian Housing

ONAP ensures that safe, decent and affordable housing is available to Native American families and creates economic opportunities for Tribes and Indian housing residents.

[LEARN MORE](#)

#### Housing Choice Voucher

Housing Choice Vouchers allow very low-income families to choose and lease or purchase safe, decent, and affordable privately-owned rental housing.

[LEARN MORE](#)

#### Public Housing

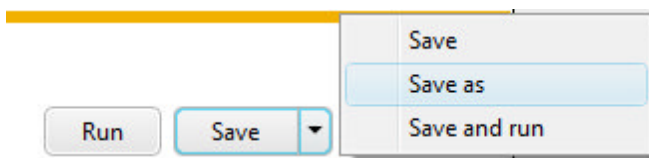
Providing decent and safe rental housing for eligible low-income families, the elderly, and persons with disabilities.

[LEARN MORE](#)

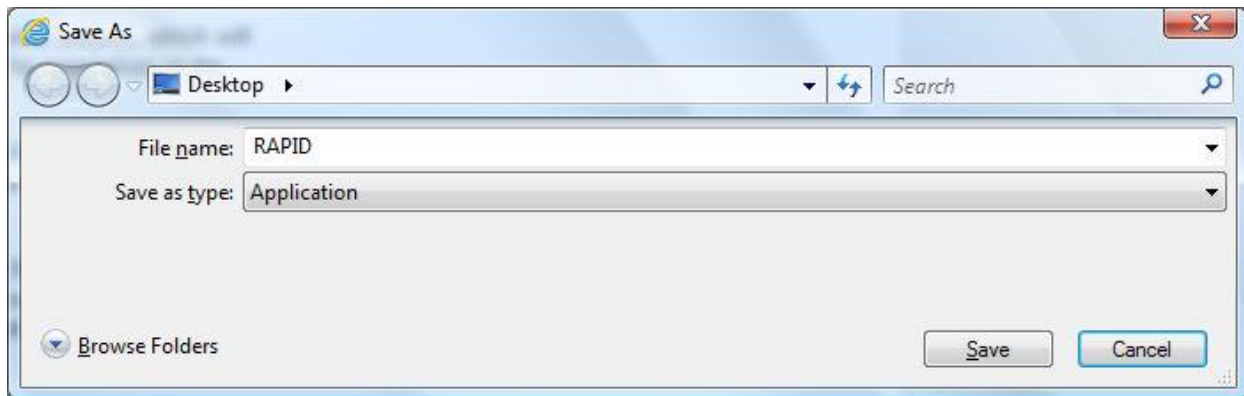
8. To download DCD 4.0 Public Version, click on the 'DCD 4.0 Public Version Software Download' link.
9. The following window will pop up



10. Click on the arrow beside 'Save', from the displayed options click on Click on 'Save as'.



11. The following 'Save As' window will open. It is suggested to save on the desktop as being done in the following window:



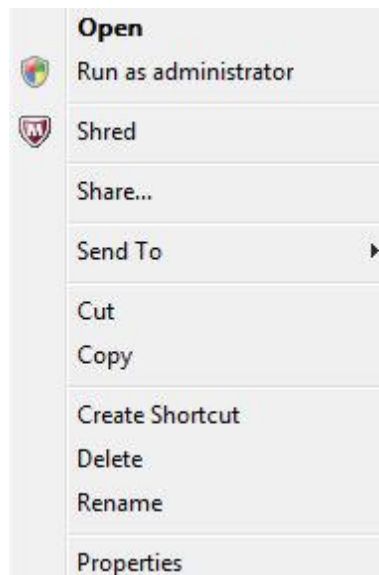
12. The RAPID will start downloading



13. Once the file is saved/downloaded the following icon will appear on the desktop

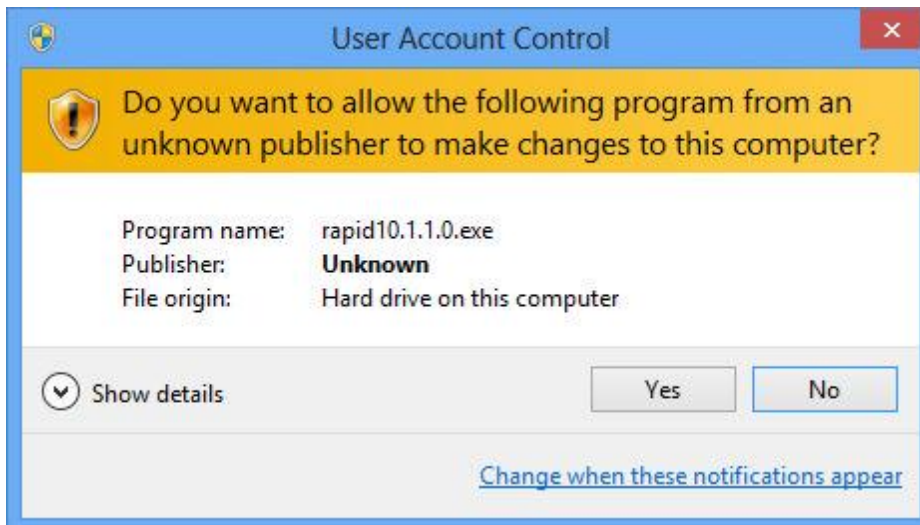


14. If you are running the application first time then 'Right Click' on the icon RAPID icon and from the appeared options select "Run as administrator". Otherwise double click on the 'RAPID' to run the application.

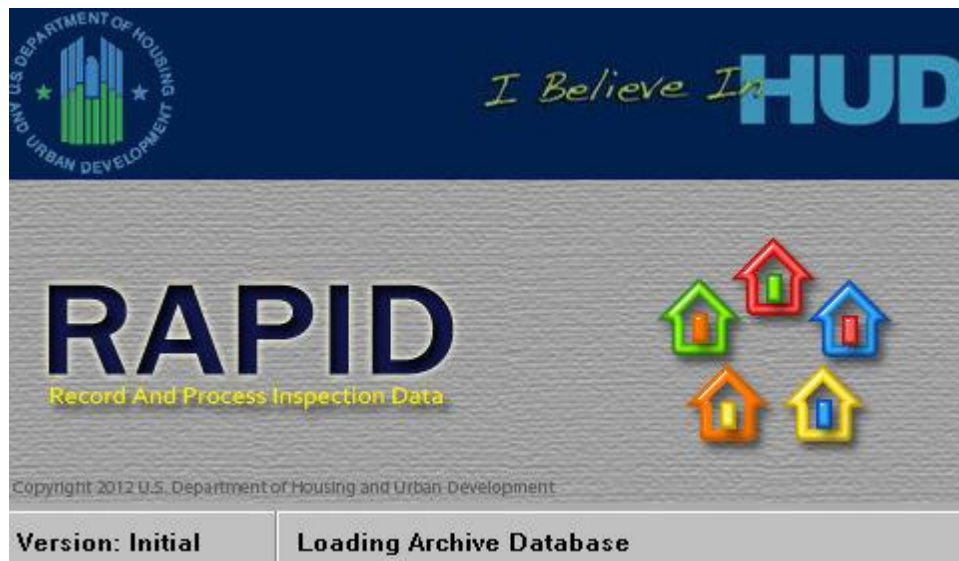




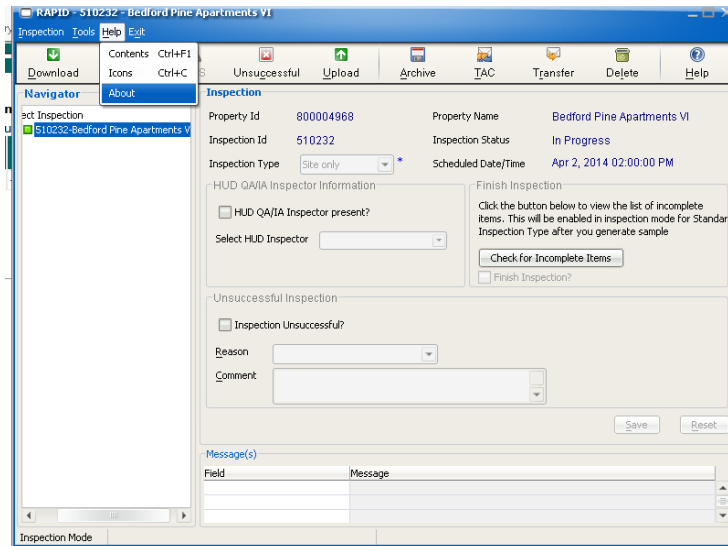
15. User may get the following or similar 'Security Warning' messages, ignore that and click on 'Yes'.



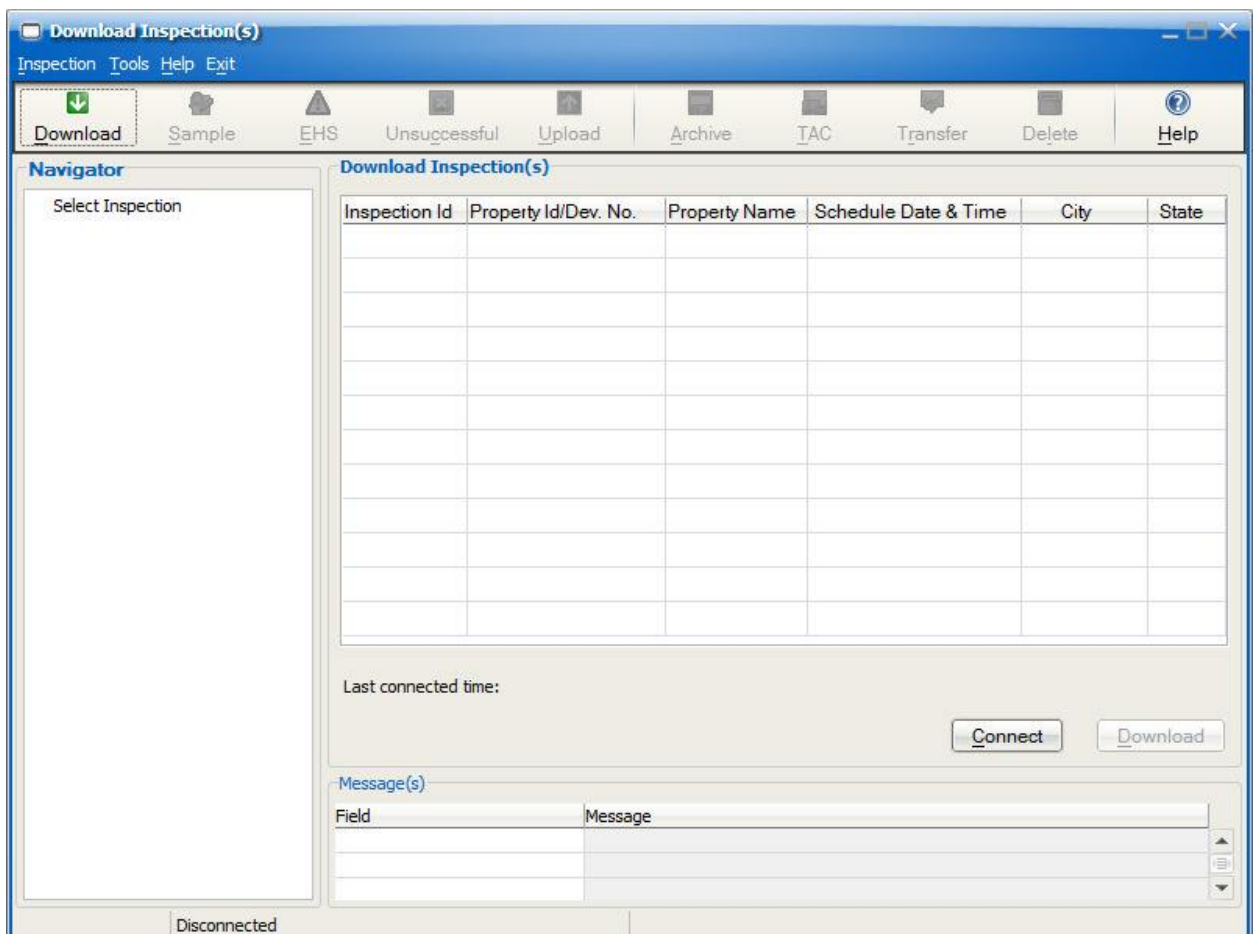
16. The following window will pop up. This process loads Main Database creates a new RAPIDDB folder



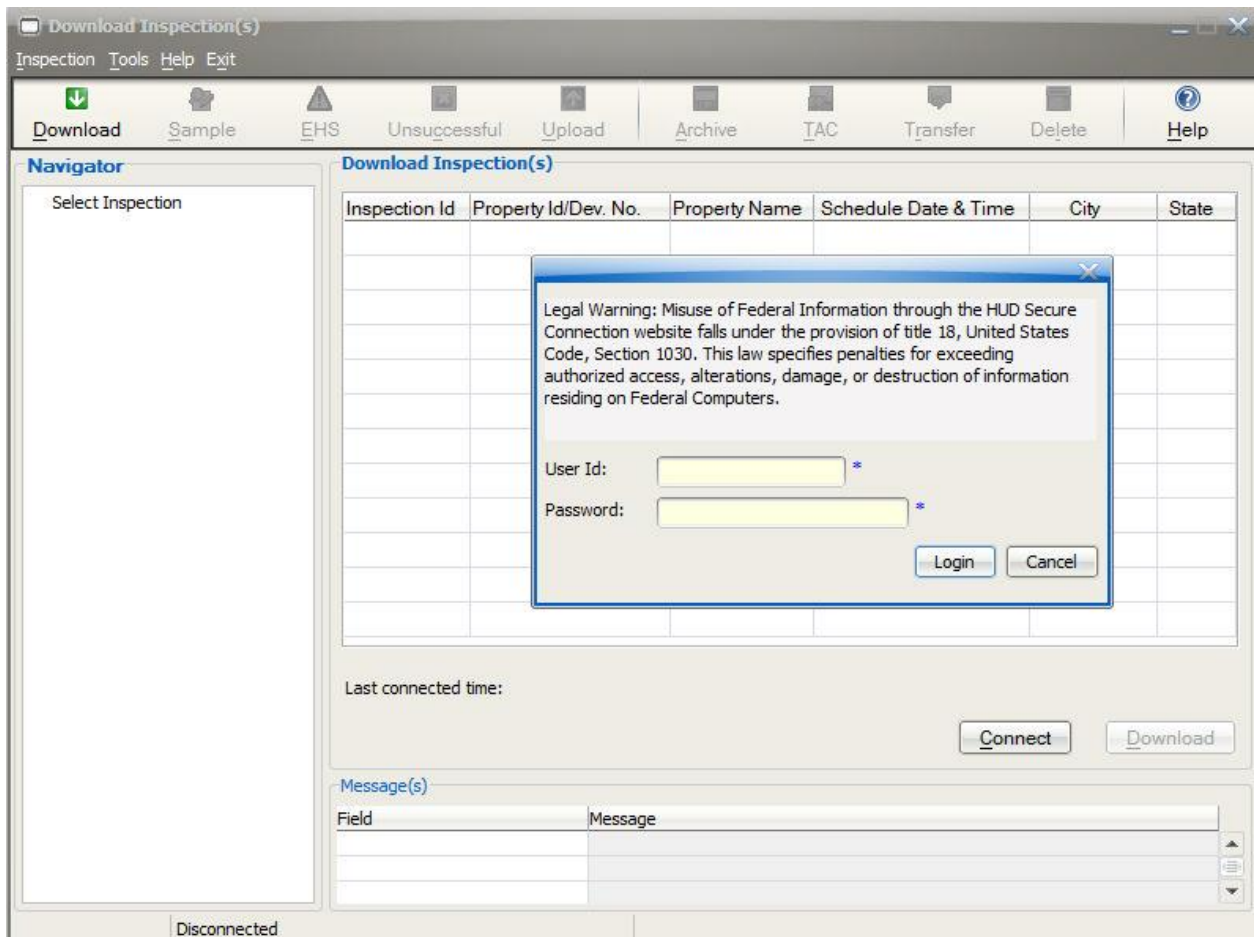
17. The RAPID 4.0 application opens, Click 'HELP' button on Top menu and select the About Menu.



18. The Build Number should read 11.0.0.0(NON PHOTOS). The Build Date should read 05/09/2014, 03:55:23 PM. Close the About Pop-up by clicking the OK button.
19. Click 'Download' button on Top menu to display download screen.
20. The Connect button will appear on the window. Click 'Connect' to open the login screen.

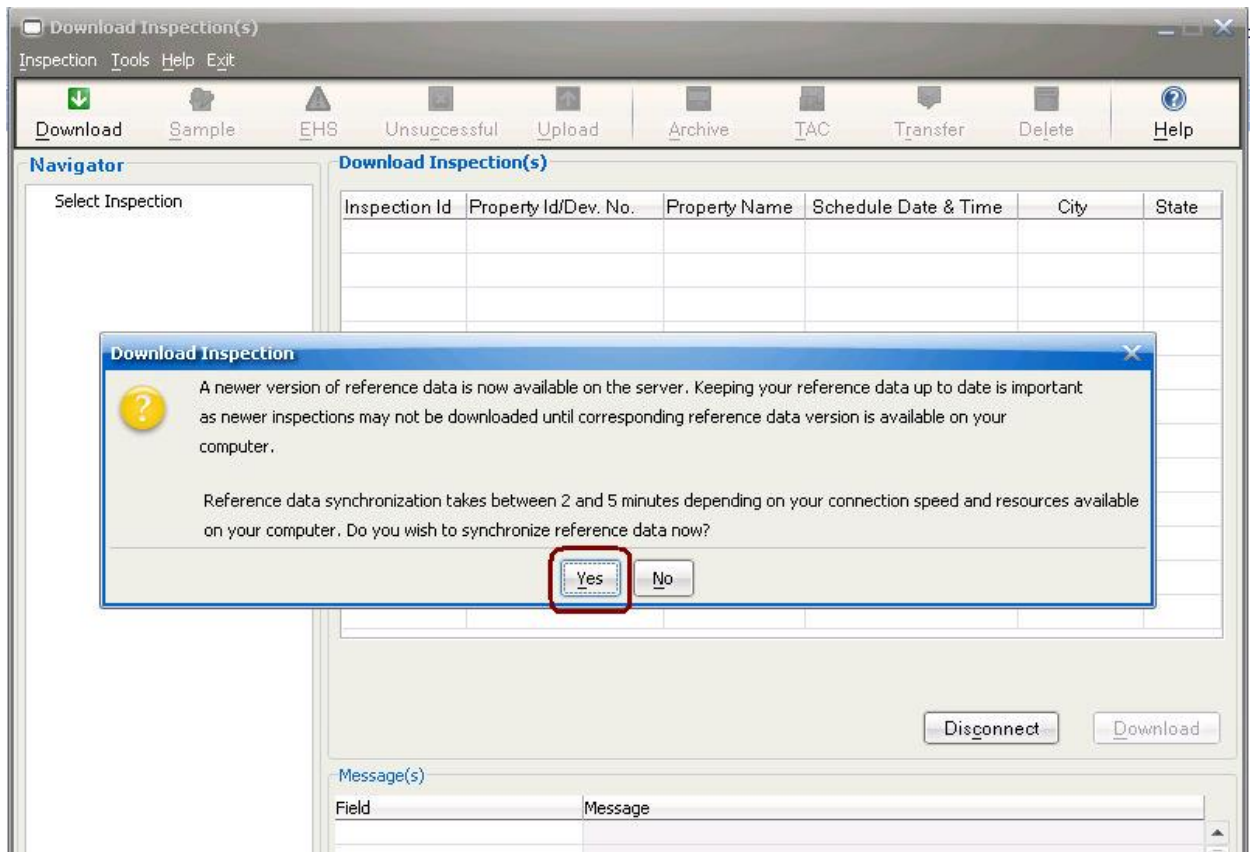


21. Enter your LAN/Secure Systems Username and Password in the log in window and click 'Login'.



22. The users will be prompted with the following screenshot, select 'Yes' to synchronize your Reference data, it will take about 5 minutes or more.





23. This concludes the installation process.

